

ENGLISH

Information and Prompts for Parental Declaration Forms for the Early Childhood Care & Education (ECCE) Scheme and Community Childcare Subvention Scheme (CCS)

The Early Childhood Care & Education (ECCE) Scheme provides a free pre-school year for children in the year before they start primary school. The Community Childcare Subvention Scheme (CCS) subvents community not-for-profit childcare services, to enable them to charge reduced childcare fees to disadvantaged and low income parents. Details of the schemes are provided in the letter for parents which they should receive from the Childcare Service with the Parental Declaration Form. The free pre-school (ECCE) year will generally mirror the primary school year.

NB A Parent may not claim support in respect of a child who has already availed of it, unless they have obtained such an exemption in writing from the OMCYA. If a parent has received such an exemption, they should attach a copy of it to the declaration form.

Only one parent should complete this form. If claiming CCS support, but only one parent is in receipt of a qualifying payment, that parent should complete the form. Parents should enter their own name and PPS number, the name, date of birth and PPS number of their child. The name of the childcare service being attended and the model (38 week or 50 week) under the ECCE scheme which has been chosen (where applicable) should also be completed. Parents should return the completed declaration form (signed) to the childcare service being attended by the date as agreed by the service. The Childcare Service will forward the information provided in the completed forms, in confidence, to the Office of the Minister for Children & Youth Affairs (OMCYA), which is part of the Department of Health & Children. This is to enable the information provided to be verified and the amount of CCS funding and/or capitation fees for your child/ren to be paid to the service.

It should also be noted that an ECCE capitation cannot be claimed for a child in addition to subvention for him/her under the CCS. However, parents who choose to avail of the ECCE scheme for a child may claim support under the CCS from the following September.

To assist parents in filling out the required declaration form here is a list of prompts to the questions being asked on the declaration form:

Question in English	Translation of Question
1. Declaration by the Parent/Guardian	
2. What is the full family name: first name and surname?	

3. What is your PPS number?	
4. What is the name of the Childcare Service?	
5. What is your child's full name as stated in official documents eg his/her birth certificate?	
6. Are you applying for the ECCE (free pre-school year) or the CCS (subvention towards your childcare costs)?	
7. What is your child's PPS number?	
8. Is your child a boy (M) or girl (F)?	
9. What Primary school have you enrolled your child in?	

The information being provided by the parent on the declaration form will be made available to the Office of the Minister for Children and Youth Affairs (OMCYA) which is part of the Department of Health and Children and it will be verified by the Department of Social Protection before the funding is made available by the Government to the Childcare Service where your child is enrolled.

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